Rajan Chakravarthy & Associates
Chartered Accountants
First Floor, 'Avantika', #New No. 16 (Old No. 119/2), Sir P. S. Sivasamy Salai,
St. Ebbas Avenue, Mylapore, Chennai - 600004, India.
Email: rcachennai@gmail.com | Mobile No.: +91 99626 69345

To
The Secretary, The ICAI, 122, MG Road,
Nungambakkam, Chennai - 600034,
India.

24 April 2025

Dear Sir,

Sub: REQUIRE TEAM LEAD – ACCOUNTING & COMPLIANCE

Kindly publish this notice in the SIRC notice board as well as in ICAI's website

About RCA:

Founded in the year 1976 (name changed in 1987), the firm, "RCA" as it is called by its clients, is a professionally managed Chartered Accountancy firm operating from Chennai and has been associated with the firm RCA at the National Capital Region of New Delhi, India. We are a paperless and cashless firm and operate completely in a cloud-based environment. RCA has *state-of-art infrastructure* and has adapted to digital transformations to improve the efficiency of its workforce. A unique virtual tool embedded with GPS is used for our office management. It helps RCA to monitor and complete works in a defined time frame and efficiently manage our articled assistants' work, employees' tasks and clients' requirements. Not a single day was lost at RCA due to Covid, since we went digital even in 2019.

RCA conducts weekly in-house trainings in the physical mode or virtual mode to impart &enhance knowledge on various professionally relevant topics. We also invite various soft skills training experts to train our students on leadership, interpersonal skills and other personality development aspects. Students get opportunities to make presentations on relevant topics even before client Boards and improve their presentation skills.

Our firm is having a unique way of managing its clients by strategically allocating 30 to 40 clients into a 'Client BouqueT (CBT)'. These CBT's are handled by the students independently throughout the year. All deliverables of each CBT in-charge go through 6 reviews including partners' reviews and clients' reviews to ensure quality deliverables. The new team lead's will be one of the reviews.

Required leadership skills training/ health training for all are provided by ex-McKinsey trainers/other leading soft skill trainers/ senior medical professionals.

The firm handles statutory audits, tax audits, internal audits, GST audits, Transfer Pricing (T.P.) audits, bank audits, insurance audits and other such audits of several limited companies/ entities, Indian and foreign, in various fields of business, including in manufacturing, trading, healthcare, finance, IT, ITES, international courier, construction, real estate, automobile, banking, food, science & technology, transportation and logistics, education, etc We also handle all other types of work, including book keeping, Income Tax, GST, TDS, RBI related matters like FDI/ ODI companies, company incorporation both in India and abroad, transaction structuring, international taxation, certification etc. Our clients consider us as experts in GST law and practice.
Please visit our website www.rcacas.com for more details.

INSTITUTE OF CHARTERED ACCOUNTANTS Received On 24 APR 2025

CHENNAI 600 004

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Our Requirement:

Position: Team Lead – Accounting & Compliance
Location: Chennai

Are you ready to lead with confidence and deliver with precision? Join our dynamic and growing team as a Team Lead in the Accounting & Compliance vertical. We're looking for a proactive and Passion driven professional who thrives in a fast-paced environment and is passionate about client service and quality delivery.

About the Role

As a **Team Lead**, you'll be responsible for managing client interactions, ensuring timely delivery of services, and leading an energetic, high-performing team. This is your opportunity to grow, make an impact, and be a key contributor to enhancing RCA's reputation and also our clients' financial success.

Minimum Qualifications & Experience

- Completed **CA/CMA Articleship** from a mid-sized CA firm
- **0–3 years** of post-articleship experience in:
  - Accounting & Compliance (TDS, GST, etc.)
  - Statutory & Tax Audits
  - ITR Filing
  - ROC Filings
  - GSTR-9 & GSTR-9C

Preferred Skills

- Proficient in **Tally & Excel**
- Strong **communication skills** and client handling abilities
- Excellent **attention to detail** and **accuracy**
- Ability to **prioritize and multitask** in a fast-paced work setting

Key Responsibilities

- Lead the **Accounting & Compliance** team to ensure daily transaction entries and timely deliverables
- Manage **monthly and yearly book closures** for client businesses
- Oversee **financial reporting**, including cost/revenue tracking
- Prepare and maintain accurate **cost sheets**
- Identify and implement **automation** and **process improvements**
- Troubleshoot and resolve critical process issues with stakeholders

Why Join Us?

- Opportunity to work with a passionate and professional team
- Opportunity to grow your leadership skills
- Opportunity to be part of a distinguished professional firm committed to innovation and excellence

Candidates willing to join are requested to contact: **CA. P T Rajeev** – 9962669345 or email your resume to ca.ptr@rcacas.com.

Yours truly,

for **Rajan Chakravarthy & Associates**
Chartered Accountants

CA. P T Govindarajan,
Senior Partner